



Australian Canoeing Award Scheme 2008

Assessment record

Flatwater Instructor Award

Candidate

Given name: _____ Family name: _____

Address: _____

Suburb: _____ State: _____ Post Code: _____

Phone: Home: _____ Work: _____ Mobile: _____

Email address: _____

Date of Birth: _____ M F Aboriginal or Torres Strait Islander

National Training Provider

Name: _____ Provider number: _____

Contact: _____ Phone number: _____

Assessor

Name: _____ AC registration number: _____

Phone number: _____

Trainer

Name: _____ AC registration number: _____

Phone number: _____

VET Statement of Attainment required.

Award definition

Holders of the Flatwater Instructor Award are qualified to instruct, facilitate skill transfer to develop participants in order so that they may act independently or with minimal supervision in controlled conditions for inland kayaking and canoeing.

Prerequisite

Flatwater Skills

Corequisite

Flatwater Guide

Skill component

Assessed in kayak , canoe

Demonstrate the ability to train individuals and groups from novices to Flatwater Instructors on activity and expedition based programs in canoes or kayaks:

Personal skills:

– model flatwater skill set efficiently and safely

Conduct flatwater kayak or canoe activities including trips in winds to 16 knots, in flat sheltered waters:

– arrange group food and equipment

– manage the launching and landing of a group of novice paddlers

Principal Sponsor



Australian Government

Australian Sports Commission

- manage a group of novice paddlers on a trip
- manage multiple rescues in moderate conditions
- manage tows in moderate conditions
- run an overnight campsite

Plan and conduct a flatwater course:

- arrange venues
- arrange equipment
- arrange staff or assistants
- coordinate timetables
- coordinate logistics

Instruct:

- strokes
- launch and land
- appropriate rescues
- navigation
- preparing for an expedition

Training Instructors:

- deliver a theory training session
- deliver a practical training session.

The candidate has demonstrated competence in the above skill component

Date: _____ Signature: _____

Evidence notes

Knowledge component

Demonstrate the knowledge to plan and conduct a flatwater instructional program:

Australian Canoeing

- AC's role, membership structure, your rights and responsibilities
- Safety Guidelines, Minimal Impact Guidelines, Risk Management Policy, Incident reporting requirements
- Hazard identification and risk management program for a flatwater trip (incl expeditions)
- Plan flatwater activities including multi-day self contained expeditions
- Interpret weather for a flatwater trip
- Licensing, permits and other legal and behavioral laws and requirements
- Operate communications systems and equipment
- Use and maintain an overnight campsite
- Maintaining log books

Theory of paddling:

- posture and injury prevention
- efficiency of stroke

Instructional technique:

- delivering theory training sessions
- delivering practical training sessions
- correcting and training skills
- training and correctional models
- training trainers.

The candidate has demonstrated competence in the above knowledge component

Date: _____ Signature: _____

Evidence notes

Experience component

Produce a verified log showing over the previous two years at least:

As an observer under training or as an assistant Instructor:

- three paddling instructional activities of at least three hours duration
- one overnight instructional program
- two off-water sessions.

The candidate has demonstrated the required experience component

Date: _____ Signature: _____

Evidence notes

Communication component

Demonstrate the ability to:

Brief a group of novices on:

- purpose and duration of trip
- expected conditions
- correct posture
- setting up the craft
- strokes as required
- group movement requirements
- launching and landing
- actions in the event of an emergency

Manage a flatwater trip:

- establish and maintain an effective communication system within the group on flatwater
- deliver directions in a clear and concise manner
- debrief

Deliver instruction:

- introduce a program including expectations, aims and outcomes, timing and movements
- deliver theory training sessions
- deliver practical training sessions
- deliver train the trainer sessions
- communicate correct technique on the water.

The candidate has demonstrated competence in the above communication component

Date: _____ Signature: _____

Evidence notes

Leadership component

Demonstrate the ability to manage a training course:

Lead a training course:

- manage staff and assistants in training courses
- demonstrate on-water leadership in training courses.

The candidate has demonstrated competence in the above leadership component

Date: _____ Signature: _____

Evidence notes

Overall summary

Assessor's notes

Signature: _____

Candidate's notes

I declare that all information contained in my Application for an Australian Canoeing Instructional Award to be true and accurate at the time of submission, and that I shall notify Australian Canoeing in the event of change of information.

I have viewed the Assessor's remarks on the Units of Competence

Candidate's comments

Signature: _____

Application for registration

I, _____, hereby apply for registration as an AC Lifeguard, Leader, Guide or Instructor. In so applying and in consideration of my application for registration being accepted I acknowledge and agree that:

1. 'AC' for the purposes of this registration application and declaration means and includes Australian Canoeing Incorporated, its members (including State Associations and Affiliated Clubs) and where the context so permits, their respective directors, officers, members, servants or agents.
2. If accepted I will be registered as an AC Lifeguard, Leader, Guide or Instructor.
3. This document cannot be amended. If I do amend it my application will be null and void. It cannot be accepted by AC.
4. I acknowledge that as a Lifeguard, Leader, Guide or Instructor I am an ambassador for AC and agree to present a positive image of myself, AC and the Awards Scheme.
5. The AC Constitution is a contract between AC and me. I will be bound by it and any Policies, Guidelines or By-laws made under it. It is necessary and reasonable for promoting AC and canoeing.
 - a. For the avoidance of doubt, I acknowledge and agree to comply with the Constitution and By-laws of AC, in particular the Code of Behaviour in the AC Member Protection By-law,
 - b. I agree to comply with the Safety Guidelines,
 - c. I agree to comply with the AC Minimal Environmental Impact Policy
6. Warning: Canoeing can be inherently dangerous. Serious accidents can and often do happen which may result in me being injured or even killed. I have voluntarily read and understood this warning and accept and assume the inherent risks in canoeing.
7. Exclusion of Liability: Except where provided or required by law and such cannot be excluded, I agree that it is a condition of my registration (if accepted) that AC is absolved from all liability however arising from injury or damage however caused (whether fatal or otherwise) arising out of my registration and/or participation in any AC Activity.
8. Release and Indemnity: In consideration of AC accepting my application for registration I;
 - a. Release and forever discharge AC from all Claims that I may have or may have had but for this release arising from or in connection with my registration and/or participation in any AC Activity; and
 - b. Indemnify and hold harmless AC to the extent permitted by law in respect of any Claim by any person arising as a result of or in connection with my registration and/or participation in any AC Activity.
9. In this clause 8 'Claims' means and includes any action, suit, proceeding, claim, demand, damage, penalty, cost or expense however arising but does not include a claim in respect of any action, suit, etc made by any person entitled to make a claim under a relevant AC insurance policy or under the AC Constitution or any By-laws.
10. Fitness to Participate: I declare that I am and must continue to be medically and physically fit and able to participate in any AC Activity. I am not and must not be a danger to myself or to the health and safety of others. I will immediately notify AC in writing of any change to my fitness and ability to participate. I understand and accept that AC will continue to rely upon this declaration as evidence of my fitness and ability to participate.
11. I warrant that all information provided is true and correct.
12. Privacy: I understand that any information I provide to AC is necessary for the Objects of AC. I acknowledge and agree that the information will be used only for the Objects of AC and to provide me with registration services. I understand that I will be able to access my information. If the information is not provided my registration application may be rejected.
13. I acknowledge that AC may also use my personal information in accordance with the AC Privacy By-law. I may advise AC if I do not wish to receive from AC any AC sponsors or third parties' promotional material.
14. Copyright in photographs and right to use: I acknowledge and consent to photographs being taken of me during my participation in AC activities. I acknowledge that the photographs are owned by AC, and that AC may use the photographs for promotional or other purposes without my further consent being obtained.

I have read, understood, acknowledge and agree to the above declaration including the warning, exclusion of liability, release and indemnity. I acknowledge that if my application for registration is successful I will be entitled to all benefits, advantages, privileges and services of AC registration.

Signed _____ Date _____